

Colony Oaks Homeowners Association, Inc.
Architectural Change Form

Date: ____/____/____

From: _____
(Homeowners Name)

(Contact Telephone Number)

(Street Address)

(Email Address)

(Mailing Address if different than Street Address)

This IS ____ IS NOT ____ a resubmission of a previous application.

I/We DO ____ DO NOT ____ have a copy of current Deed Restrictions.

I/We HAVE ____ HAVE NOT ____ read and understand the Declarations as they relate to this project.

I/We, the owner(s) of the above property, seek approval by the HOA Board of Directors to perform the following modifications:

Please submit Photographs Drawings / Layouts / Specifications of Alterations; any supporting documentation for the below:

- Lights
- Garage Door
- Storm Shutters

- Doors/Sliders
- Windows
- Other - Description of proposed modification(s).

Description of project: (Please provide details of project. For Example: Number of Windows, Doors to be replaced. Which Windows or Doors will be replaced?)

I/We, the owner(s) of the above property understand the following items MUST be submitted with the application, and that failure to do so will result in an automatic denial of the request:

I/We, the owner(s) of the above property understand that failure to provide the following items (as they relate to the request) will result in an automatic denial of the request until they are submitted to

The undersigned property owner(s) of the above property hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations or additions described herein comply with all Declarations, Rules and Regulations, applicable laws, codes and ordinances: including, without limitation, zoning ordinances, subdivision regulations to include all the Deed Restrictions and Covenants and building codes. Colony Oaks Homeowners Association, Inc. shall have no liability or obligation to determine whether such improvements, alterations and additions comply with any such laws, rules, regulations, codes or ordinances. The costs of repairs that might need to be done to the Association's areas of responsibility, once the project is completed, will be borne by the individual homeowner. Please allow up to 30 days to receive a decision from the Board of Directors before proceeding with your project. Submit this request and any additional required documentation via hand delivery, or mail. The 30-day time period mentioned above will **not start until all required documentation supporting this request is received.**

SIGNATURE OF OWNER: _____

____ REQUEST APPROVED

Signature of Board Member

REQUEST DENIED

Reason for Denial